

**SHILPARAMAM ARTS, CRAFTS & CULTURAL SOCIETY,
Madhapur, Hyderabad**

**WEBSITE MAINTENANCE AND TECHNICAL SUPPORT INCLUDING WEBSITE
UPDATES, VENUE BOOKINGS, STALL MANAGEMENT AND CLOUD HOSTING AT
SHILPARAMAM, MADHAPUR, SHILPAKALAVEDIKA, MINI SHILPARAMAM, UPPAL,
HYDERABAD AND MINI SHILPARAMAM AT RAYAGIRI**

TENDER SCHEDULE:

Last Date for Submission of Quotation : **Upto 3:00 pm on 25-07-2026**

ELIGIBILITY CRITERIA:

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|----------------------|--|
| 1. Firm Registration | : The agency / Firm must registered entity |
| 2. Experience | : Minimum 5 years in Website maintenance |
| 3. Annual Turnover | : Rs. 10.00 Lakhs per year |
| 4. GST Registration | : Certificate |
| 5. PAN Card | : Copy |
| 6. Period | : Two year |
| 7. Security Deposit | : Rs.20,000/- |

SERVICE TO BE DONE:

- Hosting and server charges to be included.
- SSL Certificate renewal
- Website uptime monitoring
- Regular backups
- Database maintenance
- Broken link checking
- Performance optimization
- Security Maintenance
- Security Updates
- CMS/Plugin/Theme updates (if using WordPress or similar)
- Malware scanning
- Firewall monitoring
- Security patch implementation
- Spam protection content maintenance

- Text updates
- Banner / Image replacement
- News / Event Updates
- Page additions /Deletions

TEXT UPDATES:

- Banner / Image replacement
- News / Event updates
- Page additions / deletions
- PDF / Document uploads

DESIGN & UI MAINTENANCE:

- Layout corrections
- Mobile responsiveness check up
- Browser compatibility check up
- Minor design adjustments

SEO / ANALYTICS:

- Search engine optimatisation
- Meta tag updates/ monitoring
- Traffic reports

TECHNICAL SUPPORT:

- Email / Phone support
- Issue solution
- Emergency bug fixing

Note:

- Venue booking platform should be in high security server.
- Reports should be submitted for bookings.
- Stall Management is software based & it should be in a cloud server hosting.
- Cloud storage of the platform should be taken care.