

SHILPARAMAM ARTS, CRAFTS & CULTURAL SOCIETY

Madhapur, Hyderabad – 500 081

A. Catering Services at Shilparamam, Madhapur, Hyderabad from 15-12-2024 to 31-01-2025:

Sealed tenders are invited from the reputed Catering Services, Hotels and Restaurateurs with proven track record at least for Three years as per the terms and conditions laid down in the Tender Document. The Hotels/Catering Services who are operating or have operated Catering Services in the IT company office premises, corporate company offices and any other reputed public places only are eligible to apply. The sublease Agreements are not eligible.

A. Tender Schedule:

Sale of Application Form	: 11-12-2024 to 13-12-2024 before 01:00 PM
Date of Submission of Tender Document	: 13-12-2024 before 02:00 PM
Date of opening of the Tender	: 13-12-2024 at 4:00 PM
Cost of the Tender Document	: Rs. 1,000/-

C. Eligibility Criteria:

- a) The applicant should be a reputed Hotels / Restaurants/Catering with 3 years experience IT company office premises, Corporate company offices and in any other reputed public places .
- b) The applicant should have valid Food licenses and other statutory permissions if any.
- c) The **applicant should not be a defaulter to Shilparamam or have any outstanding dues either or to any other Government Department to Shilparamam** or indulges in any dispute with Shilparamam on previous agreements.
- d) **Financial Criteria:** A minimum average annual turnover of Rs. 10.00 Lakhs per annum for the last Three Financial years duly certified by CA. Certified balance sheets of the respective financial year to be attached.

D. Terms & Conditions:

- 1) **Checklist of documents to be submitted along with the Tender for Food Courts:**
 - a) Aadhar Card
 - b) ITR Filings of the firm for the last Three Financial years (2021-22, 2022-23, 2023-24).
 - c) Copies of the Food Licences and other statutory permissions if any.
 - d) Copies of PAN card and Income Tax Returns for the last three years.
 - e) Copies of Registration of GST in their name.
 - f) EMD amount of Rs. 10,000/- in shape of a Demand Draft drawn in favour of **Special officer, Shilparamam**, payable at Hyderabad.

- g) Proof of experience of Hotels / Restaurants/Catering IT Company Offices, Corporate Company Offices and in any other reputed Public Places. Copies of Experience Certificates (Experience Certificate should be issued by the concerned authorities) . The sublease agreements are not taken in to consideration to experience.
- 2) The Tender documents are not transferable. The cost of the tender documents will not be refunded under any circumstances.
 - 3) The Technical Bid shall be accompanied by a demand draft drawn in favour of **Special Officer, Shilparamam** payable at Hyderabad towards Earnest Money Deposit as indicated in Para B.
 - 4) The tenders not accompanied by EMD or insufficient EMD or incomplete tenders will be summarily rejected.
 - 5) Opening and finalization of the tenders shall be subject to such other further conditions as may be specified at the time of opening of tenders.
 - 6) The authority nominated to decide the tender's reserves the right to postpone or cancel the entire process of opening of tenders, the right to change the venue of opening of tenders and also a right to reject any tender without assigning any reasons.
 - 7) The Commercial bid will be opened only after evaluation of the Technical Bid.
 - 8) No subletting of the allocated area to third person will be allowed and if it is noticed as such the allotment will be cancelled and he will be evicted from the premises without further notice forfeiting the Security Deposit.
 - 9) The right to accept or reject the highest tender lies with the Management.
 - 10) After acceptance of the successful Tenderer, a letter of allotment will be issued.
 - 11) All Food items to be served in the Dining Hall should be of very high standard and good quality prepared and served hygienically.

Supply of Breakfast, Tea, Lunch & Dinner, to the Artists during the All India Crafts Mela 15th to 31st December, 2024. Details as follows.

1. Any Two Tiffin's plus Tea / Coffee
 - 1) Idly 2) Wada 3) Poha 4) Puri 5) Bonda 6) Upma
2. Lunch:
 - 1) Chapathi 2) Rice 3) Papad 4) Pickle 5) Curry 6) Dal 7) Sambar Rasam 8) Curd 9) Sweet
3. Dinner:
 - 1) Chapathi 2) Rice 3) Papad 4) Pickle 5) Curry 6) Dal 7) Sambar Rasam 8) Curd 9) Sweet

Signature of the Tenderer

