



BID DOCUMENT
FOR
MODIFICATION AND REPLACEMENT OF SUCTION & HEADER LINE
OF FIRE HYDRANT SYSTEM AT PUMP HOUSE OF
SHILPAKALAVEDIKA.

Tender Notice No. : 482/SACCS/SKV/Fire Fighting/2024-25

Name of the Agency :
and Address

.....

.....

CHECK LIST:

S.No.	Particulars	Page No	Details
1.	Name & Address of the Tenderer/ Concern		
2.	State clearly whether it is Sole proprietor or Partnership firm or a company or a Pvt Ltd or a Society or a Public Sector Organization		
3.	Name and Address of the person legally authorized to sign Agreement, in case of Partnership Firm/Company.		
4.	Details of the Earnest Money Deposit (EMD) worth Rs. 6,000/-, Bank Draft No., Date, Bankers Name		
5.	The Tenderer must have MSME Certificate		
6.	Whether each page of Tender document and its annexure have been signed and stamped		
7.	List of Major Customers may be given on a separate sheet and proof of previous satisfactory supply, if any. (Copies of the Agreements or Experience certificates or work orders of the customers shall be enclosed).		
8.	Proof of the last three year's turnover of the firm which should not be less than Rs.30,00,000/-(Rupees Thirty Lakhs only) annual average for the preceding three financial years.		
9.	Permanent Account Number		
10.	GST No. with Proof		
11.	Copies of authenticated balance sheet for the past three financial years enclosed		
12.	Whether Bidders have quoted the percentage commission rate mentioned in Financial Bid		
13.	Any other information important in the opinion of the tenderer		

(Note: Both the sealed covers A & B shall be placed in the bigger cover 'C' which shall be sealed & submitted)

**MODIFICATION AND REPLACEMENT OF SUCTION & HEADER LINE
OF FIRE HYDRANT SYSTEM AT PUMP HOUSE OF
SHILPAKALAVEDIKA**

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NOTICE INVITING SEALED TENDER

Section –I. Details of Tender Notice.

The Shilparamam, Arts, Crafts & Cultural Society, Hyderabad, invites Sealed Tenders for **Modification & Replacement of Suction & Header Line of Fire Hydrant System at Pump House of Shilpakalavedika**. A complete set of Tender documents can be downloaded from Shilparamam website www.shilparamam.in and a nonrefundable fee of Rs. 500/- (Rupees Five Hundred only) through D.D drawn in favour of the Special Officer, Shilparamam, Hyderabad must be submitted in Tender form, failing which the same will be rejected.

The Tenderer must fulfill the qualification criteria in the Tender document. The tenders must be submitted **on or before 3.00 P.M. on 17-08-2024** accompanied by EMD as specified in the Tender document in the Office of the Shilparamam, Madhapur, Hyderabad – 500 081. Tenders will be opened in the presence of Tenderers or their Authorized Representative **on 17-08-2024 at 4.00 P.M.** in the Office of the Shilparamam, Madhapur, Hyderabad - 500 081.

Schedule & Tender details:

Cost of the Tender document	: Rs. 500/-
EMD (refundable)	: Rs. 6,000/-
Date of downloading Tender Document	: <u>09-08-2024</u> to <u>17-08-2024</u> upto 2.00 PM
Last date and time for filing of Tenders	: <u>17-08-2024</u> up to 3.00 PM
Date and time of opening Tenders	: <u>17-08-2024</u> at 4.00 PM
Place of Opening Tenders	: O/o. The Special Officer, Shilparamam, Madhapur, Hyderabad, 500 081.

Section – 2, Brief Description:

SNo	Name of the Work	Earnest Money Deposit	Cost of Tender document
1	Modification & Replacement of Suction & Header Line of Fire Hydrant System at Pump House of Shilpakalavedika	Rs. 6,000/- (Rupees Six Thousand only) payable in the form of Demand Drafts drawn on any National Bank payable at Hyderabad in favour of the Special Officer, Shilparamam, Hyderabad. (Cheques will not be accepted)	Rs. 500/-

1. Tender Notice & Tender Document is available at Shilparamam website.
2. The work should be completed within **20 days from the date of Agreement.**
3. Tenderers are advised to go through this Tender document thoroughly.
4. Right to give preference, accept or reject any or all the Tenders without assigning any reason will be at the discretion of the Special Officer, Shilparamam, Hyderabad.
5. The Tenderer shall quote/offer the rates in % **percentage Above/Below on Estimate Value** (Excluding GST) for Modification & Replacement of Suction & Header Line of Fire Hydrant System at Pump House of Shilpakalavedika both in words and in figures.
6. The Cost of the Tender Schedule will not be refunded under any circumstances and the document is not transferable.
7. The EMD shall be refunded to the unsuccessful Tenderers, soon after finalizing the Tenders and on submission of requisition from the concerned unsuccessful Tenderer to this effect.
8. The Tender Schedules received after the last date and time on account of any reason (including courier/postal delay) and **Tenders received without EMD & Cost of Tender Document will be summarily rejected.**
9. Incomplete Tenders will be summarily rejected.

10. Tenders will be accepted only from those who have purchased the Tender document and submit their offer in the original document only.
11. Telegraphic Tenders shall not be accepted. All the pages of the Tender should be signed by the owner of the Firm / Agency or his Authorized Signatory supported with a copy of the Power of Attorney.
12. All correspondence should be made with the Special Officer, Shilparamam, Madhapur, Hyderabad.(Contact Person for Tender details A.E Ph: 8886652018).

Section – 3. Tender Procedure

13. The Tenderer can submit the Tender either personally or through Authorized agents duly superscribed **“Tender for Modification & Replacement of Suction & Header Line of Fire Hydrant System at Pump House of Shilpakalavedika”** and shall be addressed to the Special Officer, Shilparamam, Madhapur, Hyderabad. The name of Agency shall be noted on each cover.
14. The Agency shall submit three covers i.e., cover 'A' –Technical Bid and Cover 'B' Financial Bid and a Cover 'C' for keeping 'A' & 'B' covers.
15. Offers should be made in two parts namely, “Technical Bid and “Financial Bid” in the format given in Tender document. Each Bid should be placed in separate envelope superscribed “Technical Bid” and “Financial Bid” as the case may be followed by the title mentioned above against “Tender call”.
16. The Concerned Agencies should be a Registered Firm / Contractor / Agency and produce the Registration Certificate accordingly.
17. In case of Partnership Firm, a copy of Deed of Partnership or in case of a Company, a copy of Memorandum of Understanding (MoU) and Articles of Association should be enclosed.
18. The Agency/Contractor should have minimum 5 years of experience in the Fire Fighting System works.
19. The Agency should produce Income Tax Returns for the last (3) years (Proof of documents should be enclosed).
20. Earnest Money Deposit of Rs. 6,000/- (Rupees Six thousand only) through a Demand Draft should be enclosed.
21. The Agency must have registered for GST & Necessary proofs like Certification and payment details should be enclosed.

22. The Agency should have **Rs. 30.00 lakhs turn over every year** during the last 3 years. Audit report of last 3 years to be enclosed.
23. Reference list of any three major clients with complete contact details, for whom services were provided during the last (3) years giving the nature and scope of services, method and technology applied and total value of the Contract.
24. The Tenderer will have to submit the following declaration.
 - a. That the firm was not black listed by any department in Telangana State Government or other State/Central Government due to any reason.
 - b. That the firm was not disqualified for any wrong declaration.
 - c. That the firm agrees for disqualification of tender forms summarily in case of wrongful representation of facts when come to notice.
25. The Financial Bid should indicate the Offered Rates in Percentage % Above/Below on Estimate Value.
26. Please note No Corrections, alterations and overwriting in the Financial Bid will not be allowed.
27. Subletting of contract is strictly prohibited.
28. All the pages of the tender documents and supporting documents, annexure / enclosures etc. must be numbered serially, signed and stamped by the tenderer and mention the total number of pages on the Technical bid form at Part-A (Annexure-I).
29. The Agency should possess **Certificate of Registration** (Form – VI) issued by Govt. of Andhra Pradesh / Telangana, Labour Department, under Shops & Establishments Act 1998. The Certificate should be kept valid during the tenure of this Contract with Shilparamam. The Certificate should be enclosed.
30. The successful Tenderer shall execute an **Agreement within 3 days from the date of Work Order of Tender with Shilparamam on a Non-judicial Stamp Paper worth Rs. 100/-** duly accepting the Terms and Conditions of Shilparamam for carrying the work.
31. Only mandatory information and details are required to be provided with the tender document. If the tenderer desires to provide additional information the same may be provided separately on A-4 size white paper with proper indexing.

32. In the event of withdrawal by a tenderer before the validity of offer, Institute shall have right to forfeit the Earnest Money Deposit (EMD).

Section – 4. Tender Opening Procedure:

33. Tenders will be opened in the presence of Tenderers / Representatives. The Tenderers / Representatives who are present shall sign in a Register evidencing their attendance.
34. Cover 'C' and 'A' will be opened prior to the opening of Cover 'B' (Financial Bid) by the Shilparamam, and the documents will be scrutinized. The Technical Evaluation of the Tenders will be done based on the eligibility criteria, fulfilling conditions and documents submitted in Cover 'A'. The Financial Bids of those Tenderers who are found qualified in the scrutiny of the Technical Bids only will be opened.

Section – 5. Tender Shall be Rejected If:

35. Any tender received after the prescribed date and time as given in the Notice Inviting Tender.
36. Tenderer fails to enclose Tender Fee.
37. Tenderer fails to enclose EMD.
38. Tenderer fails to submit Tender Fee and EMD on required format as stated in Bid.
39. CORRECTION, ALTERATION AND OVERWRITING is found in the Financial Bid.
40. Authenticity of any of the supporting document is found to be fabricated.
41. Tenderers try to influence any official of the Institute in any manner.
42. Tenderer fails to submit the required information/document along with the tender as per the terms and condition of the tender document.
43. Tenderer fails to put signature and seal on each page of Bid.
44. The Institute reserves its right to cancel or reject in full or in part of all tenders received without assigning any reason in lieu thereof.

Section – 6. Instruction for Bidding:

45. The tenderer should quote in figures as well as in words i.e. the Offered Percentage (%) Above/Below on Estimate Value.
46. The GST extra will be paid as per rules in force.
47. NO CORRECTION, ALTERATION AND OVERWRITING in the Bid.
48. The tenderer should ensure that the amounts are written in such a way that interpretation is not possible. No blank spaces should be left.
49. The initial validity of the offer is 90 days from the date of opening of the bid.
50. The Successful Tenderer is required to sign the Agreement and start the work within 07 days from signing of the Agreement. In case it is found that the work has not been taken up within seven days from the date of signing the Agreement, the Institute at its sole discretion may cancel the same and forfeit the earnest money deposit or Security Deposit, as the case may be.
51. The Shilparamam Management shall not be responsible for an accident / injury or loss of life to any of the person engaged by the firm/agency that may take place while executing the works and any compensation or expenditure towards treatment of such injury or loss of life shall be sole responsibility of the firm / contractor.
52. The work should be carried out carefully, if any damages caused to existing equipment has to borne by agency.
53. **PAYMENT:** 95% of the payment shall be released after successful completion of work. Remaining 5% will be released after 1 year satisfactory completion report of the work and No Advance Payment will be entertained.
54. During execution of work, if any extra work is carried out by agency as per the instructions of department, the payment will be made based on SSR Rate & plus or minus tender percentage and for Non SSR items market rate + 10% CP, i.e. Plus or Minus on Estimate Contract Value.
55. The Deductions in payment will be affected as per the rules in force.
56. **Penalty Clause:** In case the Contractor fails to complete the work in the stipulated time, fixed penalty at the rate of Rs. 1,000/- per day will be levied subject to the maximum 10% of the amount of the work executed.

Section – 7. Scope of Work:

			Buildings SOR 2024-25			
Sno		DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	ELEC 11.7.17	Supply, Transportation, laying, testing & commissioning of 'C' class heavy duty MS pipe conforming to IS 3589/IS 1239 including Welding, fittings like elbows, tees, flanges, tapers, nuts bolts, gaskets etc. and fixing the pipe on the wall /ceiling with suitable clamp/support frame and painting with two or more coats of synthetic enamel paint of required shade complete as required Make : Tata pipe				
2058	a	250 mm dia 'C' Class for Suction Header Line	Mtrs	7	6119	42,833.00
2059	b	200 mm dia 'C' Class for Suction Header Line	Mtrs	9	4919	44,271.00
2060	c	150 mm dia 'C' Class for Suction Header Line	Mtrs	6	3484	20,904.00
2062	d	80 mm dia 'C' Class for Suction Header Line	Mtrs	6	1555	9,330.00
2	ELEC 11.7.22	Supplying, fixing, testing and commissioning of butterfly valve PN 1.6, with Bronze / Gun metal seatduly ISI marked complete with Nuts, Bolts, Washers,gaskets, conforming to IS 13095 of following sizes asrequired. Makes: Audco / Kirloskar / BDK / H-Shankar /Leader/ Zolotto / Intervolve / Honeywell				
	c	150mm dia	Each	1	7211	7,211.00
3	ELEC 11.7.43	Supplying and fixing approved make 25 mm dia. With automatic air release valve with unions etc. complete. (PN 16) (Spring loaded type)	Each	2	1480	2,960.00
4	ELEC 11.7.37	Supply and installation of Pressure switches (PN 20 bar) of suitable range for pump sets with Ball valves, Fittings like unions / colours / reducers etc. Make : Danfoss / Indfoss	Each	3	3019	9,057.00
5	ELEC 10.7.40	Supply and installation of Pressure gauges (PN 20 bar) of suitable range for pump sets with Ball valves, Fittings like unions / colours / reducers etc.(Glistening filled) Makes : HGURU / FIEBIG	Each	6	797	4,782.00

6	ELEC 11.7.42	Supplying, installing, testing and commissioning of Forged brass chrome finished Ball valve 25mm dia with fittings of screwed end type. Makes : Zoloto / Leader / Honeywell	Each	6	772	4,632.00
7		Supply, fabricating, installing structural steel supports for fixing all sizes of MS pipes from ceiling / wall with MS Channels, Angles, Flats, Rods, as required at site with anchor fasteners, Clamps, threaded rods, nuts, bolts, washers etc complete with painting.	Kg	150	60	9,000.00
8		ADDITIONAL ITEMS (NON SOR PRICE)				
		Matching Flanges for 250 mm	No	2	3000	6,000.00
		Dummy for 250 mm	No	2	2000	4,000.00
		Matching Flanges for 200 mm	No	2	2500	5,000.00
		Dummy for 200 mm	No	2	2000	4,000.00
		Matching Flanges for 150 mm	No	2	2000	4,000.00
		Dummy for 150 mm	No	2	2000	4,000.00
9		Existing Fire Pump Room Suction Header Pipe Line 250mm dia & Delivery Header Pipe Line 150mm dia removing the pipe line including Labour charges, welding, cutting put out side of pump room	Job	1	15000	15,000.00
10		Air Cushion Vessel Repair, Servicing and Relocation	Set	1	5000	5,000.00
		Sub Total				2,01,980.00
		GST @ 18%				36,356.40
		TOTAL AMOUNT RS				2,38,336.40

FORM – I

DECLARATION

I/We have gone through the Tender Document and will abide by the Terms & Conditions.

All the information submitted in the Tender / Document is true and correct.

Our Agency / Firm was not black listed by any department in Telangana State Government or other State/Central Government due to any reason.

Our Agency / Firm not disqualified for any wrong declaration by any Government Department.

If any information submitted by us is found incorrect or if any wrongful representation of facts is detected I / We agree for summary rejection of our Tender forms.

Date :

Signature

ANNEXURE – III

TECHNICAL BID FOR MODIFICATION AND REPLACEMENT OF SUCTION & HEADER LINE OF FIRE HYDRANT SYSTEM AT PUMP HOUSE OF SHILPAKALAVEDIKA

SI No.	Particulars	To be filled in by the Tenderer
1	Name of the Agency / Company / Firm	
2	Details of EMD	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number	
5	Name of the CEO / Director of the Company / Firm / Agency	

6	MSME Certificate	
7	PAN / TAN Number (copy to be enclosed)	
8	GST NO (copy to be enclosed)	
9	Last three years turn over which should not be less than Rs. 30,00,000/-	
10	Copies of authenticated balance sheet for the past three financial years	
11	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attached in this regard).	
12	Length of experience in the field (in years) (Proof shall be furnished)	
13	List of Clients.	

Signature :

Name :

Designation :

Seal :

FINANCIAL BID

Name of the Agency: _____

Sl. No.	Name of the work	Percentage of Agency's Commission In Figures on Estimated Value (Excluding GST) <u>Above/Below</u>	Percentage of Agency's Commission In Words on Estimated Value (Excluding GST) <u>Above/Below</u>
1	Modification & Replacement of Suction & Header Line of Fire Hydrant System at Pump House of Shilpakalavedika.		

Signature of the Tenderer