



**Eligibility CRITERIA & TERMS AND CONDITIONS FOR
EMPANELMENT OF TENT HOUSE MATERIAL SUPPLYING AGENCIES FOR SUPPLY TO
ALL THE VENUES OF SHILPARAMAM'S**

Schedule for empanelment details:

Cost of Tender Document	: Rs.1000/-
EMD (refundable)	: Rs. 50,000/-
Date of issue of Tender Document	: 14-03-2024 to 20-03-2024 up to 1.00 PM
Last date and time for filling of Tenders	: 20-03-2024 up to 03.00 PM

Signature of the Tenderer

I. ELIGIBILITY CRITERIA FOR SUPPLY OF TENT HOUSE MATERIALS:

1. The applicant must be a Registered/Licensed Organization/Partnership firm/Sole Proprietorship/Individual as a tent house supplier.
2. The applicant must have been in the tent house business at least for 10 years with clean record and should have good quality material of high standard.
3. The successful Agency (Tenderer) selected for empanelment for two years from the date of actual possession shall have to furnish a Security Deposit of Rs. 100Lakhs(One Crore) to Shilparamam, Madhapur Venue and Rs. 50.00 Lakhs (Fifty Lakhs) to Shilparamam, Uppal Venue as refundable interest free security deposit.
4. The applicant shall comply with all the statutory requirements in vogue and obtain all the required licenses/permissions time to time as per law to carry on the business.
5. The applicant should have their own Godown facility and shall not be allowed to keep his material in Shilparamam.
6. The defaulters of Shilparamam, if any in the past are not eligible for participating in the tender.
7. The selected agency shall have to abide by the prevailing local rates of similar material and shall not charge extra and should be abide by the rates as approved by Shilparamam.

II. Documents to be submitted along with the Technical Bid (Copies to be self-attested):

1. Certificate of Registration with Labour Department
2. Certificate of Registration for GST.
3. Audited Financial Statements (Profit and Loss and Balance sheet) for the last three financial years.
4. Income Tax assessment copies for the last three financial years.
5. Certificate of Income Tax, PAN/TAN Numbers.
6. EMD for Rs. 50,000/-in the shape of DD drawn in favour of Special Officer, Shilparamam.
7. Certificate of incorporation of firm-Organization/Partnership firm/Sole Proprietorship/Individual.

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8. Experience for 10 years to supply of the Tent House Material.
9. Aadhar Card.

Terms & Conditions

1. The Contractor shall not lease or sublease his contractual obligation to third parties. The premises and its facilities will have to be utilized by the Contractor alone for the purposes as described in the agreement.
2. On expiry/termination of his contract, he shall remove all his belonging material if any from the premises.
3. No accommodation either for his office or for his godowns or for residential purposes of his staff will be provided in the premises of Shilparamam.
4. The Contractor should not keep their materials / Goods / Transport Vehicles etc. in the premises of Shilparamam. After completion of the function, he will have to get the area cleaned and remove litter debris and waste material from the venue at his own cost within 3 hours after completion of the function.
5. He shall indicate the rates of each item which he proposes to charge from the parties which will be approved by the special officer and only such approved rates shall be charged.
6. Contractor shall behave courteously with the parties and shall not indulge in arguments and enter into quarrels.
7. The Contractor shall obtain at his own cost all licenses, permissions etc. as may be required by law and shall pay GST and other taxes imposed by any Government/Municipal Authority/ Agency, if any from time to time. He shall produce proof of such payment to the Special Officer, Shilparamam, on demand.
8. He should remit the GST and other statutory taxes on the billed amount received from the party.
9. The Contractor shall provide good quality Tent House material such as all kinds of Chairs, Sofas, Diwans, Chowki's, Round Tables, Carpet, and Stage etc. for the parties who have thefunction Venues material in Shilparamam.

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10. Tent House material i.e. Chairs, Tables, Carpets, Tablecloth etc. should be clean and hygienically maintained and seating arrangements should be properly cleaned.
11. Shilparamam is a place of Rural and Ethnic ambience where the craft village Museums and Lawns & Gardens are maintained with high quality. It requires to be used aesthetically without meddling with its ambience, trees and lawns and shall not be damaged or destroyed.

Signature of the Tenderer