

**TENDER DOCUMENT**

**FOR**

**ENGAGING OF TRACTOR FOR REMOVAL OF GARBAGE AND DEBRIS IN  
SHILPARAMAM, MADHAPUR, HYDERABAD**

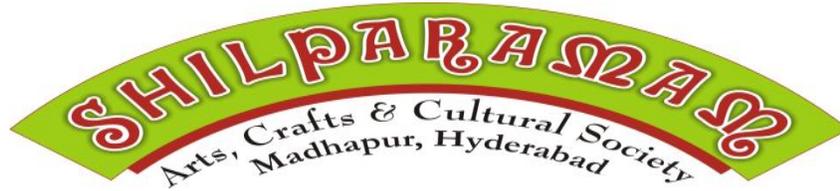
**Tender Notice No. : 1751/SACCS/Tender – Engaging of Tractor**

**Name of the Agency : .....**

**.....**

**Schedule & Tender details:**

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| <b>Cost of Tender Document</b>                   | <b>: Rs.1000/-</b>  |
| <b>EMD (refundable)</b>                          | <b>: Rs.10,000/-</b>  |
| <b>Date of issue of Tender Document</b>          | <b>: 12-03-2024 to 15-03-2024 up to 1.00 PM</b>                                     |
| <b>Last date and time for filling of Tenders</b> | <b>: 15-03-2024 up to 03.00 PM</b>  |
| <b>Date and time of Opening Tenders</b>          | <b>: 15-03-2024 at 04.00 PM</b>   |
| <b>Place of Opening Tenders</b>                  | <b>: O/o. The Special Officer<br/>Shilparamam, Madhapur,<br/>Hyderabad, 500 081</b> |



Sealed Tenders are invited from the eligible Contractors for Engaging of Tractor for removal of Garbage and Debris in Shilparamam, Madhapur, Hyderabad.

**ELIGIBILITY CRITERIA:**

1. Contractors who can provide Tractor with Trolley for lifting the Garbage and Debris.
2. They should have valid a) Registration Certificate b) GST Registration, F) PAN Card (Copies of all these certificates should be enclosed).

**OTHER TERMS & CONDITIONS:**

3. The Successful agency should have to provide the **Security Deposit** of **Rs. 15,000/-** which will remain with Shilparamam during the contract period.
4. **EMD** for **Rs.10,000/-** in shape of DD, drawn in favour of "Special Officer, Shilparamam" shall be enclosed to the Tender Document.
5. The Tenders should be submitted in two sealed covers.
  - A) The First Cover should be super scribed "**Technical Bid (Part-I)**", and should contain the following documents.
    - 1) Profile of the Contractor in the prescribed format given as Annexure-I.
    - 2) Check list of the Documents.
    - 3) Copy of the Registration Certificate of the Tractor.
    - 4) Copy of the PAN Card.
  - (B) The second sealed envelope super scribed '**Financial Bid**' (Part-II) should contain only rates which are to be quoted as the Monthly charges only.
6. Tenders received after, the due date and time will be summarily rejected. Incomplete and conditional tenders shall not be accepted.
7. The Technical Evaluation Committee will assess the ability of the agencies to render the requisite services based on its past record, profile, relevant experience and on such other criteria as it may fix.
8. The bidders may assess about the nature and quantum of work before quoting their charges.
9. EMD deposit of unsuccessful bidders will be refunded within 15 days after finalization of Tender without interest.

10. Special Officer, Shilparamam reserves the right to reject any or all the Tenders without assigning any reason thereof.
11. This Agreement shall be in force for a period of One year from the date of execution of the Agreement.
12. The Contractor has to provide Tractor on monthly basis with Driver and Fuel to Shilparamam, Hyderabad (daily minimum 2 trips, for disposal of Garbage and Daily Waste Material by transporting out of Shilparamam to the designated Dumping Yards) as per the requirement of the Shilparamam.
13. The Contractor should make extra Trips during Mela periods and extra charge will be paid for such extra trips required to meet the demand during Mela periods.
14. The Contractor person (Driver) shall not claim any benefit/compensation/absorption/regularization of services from/in this office under the provision of Industrial Disputes Act., 1947 or Contract Labour (Regulation & Abolition) Act, 1970 & 1971. Undertaking from the persons to this effect shall be submitted by the Agency to this office.
15. The Contractor should provide the Tractor and its Trolley in good working condition. In the event of mechanical breakdown of the Tractor or Trolley or both, the Contractor should make alternate arrangement for providing the Tractor and Trolley in good working condition. The Contractor should ensure that the garbage generated from various parts of Shilparamam and collected by the Housekeeping and Landscape Staff and all other waste material removed daily by making a minimum of 2 trips per day and transported out of Shilparamam to Designated GHMC Dump Yards.
16. The Contractor shall provide alternate Driver if the regular Driver goes on leave and shall ensure that Garbage removal goes on uninterruptedly.
17. The Contractor should ensure that under no circumstances there is gap in providing the Tractor and Driver on any day in the year.
18. The Contractor should ensure that the Tractor Driver Operator / Drives the Tractor with utmost care and not cause any harm to any persons and damage of any property.
19. The Contractor shall not dump the Garbage in any other place other than permitted/ Designated Dump Yard of the GHMC.
20. This Society shall not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the Agency or its personal engaged for delivering the agreed services.
21. That the Contractor on its part and through its own resources shall ensure that the

goods, materials and equipments etc. are not damaged in the process of carrying out the services undertaken by it and shall be responsible for acts of commission and omission on the part of its staff and its employees etc. If the Society suffers any loss or damage on account of negligence, default or theft on the part of the employees/agents of the Contractor, then the Agency shall be liable to reimburse to the Society for the same. The Contractor shall keep the Society fully indemnified against any such loss or damage. Any accident/ casualty occurred during the course of working to any staff engaged by the Contractor, the responsibility will remain with the Contractor. For any accident or casualty occurred during the course of working to any staff deployed by the Contractor, the liability that will arise out of the accident will be borne by the Contractor. The responsibility will remain with Contractor and Society will no way be responsible for it or any other clause mentioned above.

22. The Contractor shall maintain Tractor Trips Register and record the trips made by the Tractor each day and it should be got certified by the authorized person of the Society.
23. The payment of the monthly hire charges of the Tractor will be made by the Society to the Contractor only on production of the Tractor Trips Register, daily and regularly monitored and signed by the concerned Official of the Shilparamam Society.
24. The agreement can be terminated by either party by giving one month's notice in advance. If the Contractor fails to give one month's notice in writing for termination of the Agreement then one month's hire charges of the Tractor and any other amount due to the Contractor shall be forfeited.
25. In the event of any dispute arising touching any of the clauses of the agreement, the matter will be referred to the higher authority of the Shilparamam, whose decision shall be binding on both the parties.
26. The Contractor shall have to obtain the required permission / license from the concerned authority of respective Department/ Circle/ Division/ Other units before deploying the Tractor in the Society.
27. The work shall be carried out in all the days including Sundays & Public Holidays.
28. The Contractor shall not enter into sub-contracts or appoint any other agent to perform the obligations arising under this Agency.
29. The Shilparamam reserves the right to impose penalty for any irregularity committed by the Contractor or by the person appointed by the Contractor.
30. It is further agreed between the parties hereto that the Courts in Hyderabad alone shall have Jurisdiction to try and or entertain any proceedings, suits, complaints or any other matter arising out of or touching or concerning this Agency.
31. The Contractor should abide by the Government Rules and Regulations communicated from time to time.
32. If Tenderer quote the same rate of commission, then the Special officer has right to accept / reject the tender or on the basis of experience the tender may be accepted.

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